



# Sir John Cass's Foundation and Red Coat CofE Secondary School & Sixth Form

*We will achieve excellence and inspire generations the Cass Way*

Headteacher: Mr P. Woods

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28 March 2019

Dear Colleague

Thank you for showing an interest in our school and in joining us as a Deputy Head Teacher. This is an extremely important appointment for the school and also an exciting opportunity. I joined this wonderful school community as Head teacher in September 2016 and I can honestly tell you that it is an extremely hard working and joyful school community.

At the moment, the scope of the post will depend very much on the skillset of the successful applicant. However it will definitely involve the leadership of a key stage. You will find a more detailed job description in your pack. It is important however, to be mindful that this job description may alter according to the skill set of the successful applicant.

Currently we have approximately 1500 students on roll and a combined staff of over 250. This figure includes our large and heavily over-subscribed sixth form.

The Senior Team comprises of myself, three Deputies (including this post) and eight Assistant Heads and the School Business Manager. As you will no doubt agree, a senior team in a school of this size must work with a precise understanding of what constitutes effective line management and a strong sense of distributed leadership. I expect my senior team to be outstanding in the classroom and highly skilled communicators with an innate and highly developed ability to galvanise teams and lead by example at all times.

If this sounds like you then please do not hesitate to get in touch with my PA Karen Dalton, to arrange either a chat on the phone or an informal visit to the school.

Thank you once again for showing an interest and, if you do decide to apply, I look forward to receiving your application.

Yours sincerely

Paul Woods  
**Headteacher**