



# Sir John Cass's Foundation and Red Coat Church of England Secondary School

Headteacher: H. Evans MA, MSc

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**STEPNEY WAY LONDON E1 0RH**

Telephone : 020 7790 6712  
Fax : 020 7790 0499

12<sup>th</sup> January 2014

Dear Parent/Carers,

This letter is to inform you that we have a Year 12 Parents' evening on Wednesday 21st January 2015. The evening will begin at 4pm and close at 6.30pm. We would strongly encourage you to attend on this evening as it will give you the opportunity to discuss your son/daughter's academic progress with subject staff.

Year 12 students are now at a critical stage in their courses and this will be an opportunity to discuss preparation for examinations with your son/daughters' individual subject teachers. However, if for some reason you cannot attend then please ensure that your son/daughter attends parents' evening to discuss progress with their teachers.

Students are encouraged to agree meeting times with teachers before the scheduled evening. A form will be given to students to ensure that they meet all subject teachers. I have attached this for you to record all meeting times that your son/daughter has arranged.

We look forward to seeing you. Please do not hesitate to contact us if there are any queries.

Yours sincerely,

Haydn Evans  
**Head Teacher**





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## Sir John Cass 6<sup>th</sup> Form Open Evening – Booking Form

Student Name \_\_\_\_\_

Form Group \_\_\_\_\_

First Appointment \_\_\_\_\_

Last Appointment \_\_\_\_\_

Subject	Time of Meeting	Teacher

