



Sir John Cass's Foundation and Red Coat Church of England Secondary School

Headteacher: H. Evans MA, MSc

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28th January 2016

Dear Parent/Guardian,

Year 11 Parents' Evening Wednesday 10th February 2016 4.00pm-6.30pm

I am writing to invite you to the Year 11 parents' evening.

On this evening you will receive your child's full report and will be able to meet all your child's teachers to discuss progress. It is essential that you attend and find out how your child can best achieve their potential as they work towards their end of year examinations and assessments.

Please note that it is expected that parents or guardians attend: we are not able to give reports to other relatives. Students must attend in full school uniform.

Please complete the reply slip attached and return to your child's form tutor by Friday 5th February. Please note that parking will be available via the entrance on Copley Street.

I look forward to seeing you at the evening.

Yours sincerely,

**H Evans
Headteacher**

To: Form Tutor

Child's Name: Form: 11...

I will be attending the Year 11 Parents' Evening on Wednesday 10th February 2016.

Signed:



INVESTOR IN PEOPLE