



# Sir John Cass's Foundation and Red Coat Church of England Secondary School

Headteacher: H. Evans MA, MSc

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**STEPNEY WAY LONDON E1 0RH**

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11<sup>th</sup> September 2014

Dear Parents/Guardians,

### **Year 7 Settling in Evening – date change**

I write to inform you that the Year 7 Settling in Evening has been moved from Monday 15<sup>th</sup> September to Wednesday 17<sup>th</sup> September at 4.30 in the Great Hall.

This is due to staff training and we apologise for any inconvenience caused.

### **Staff Training Days – early dismissals**

To accommodate the staff training the school is running a shortened day on Monday 15<sup>th</sup> September, with students being dismissed at 1.25p.m. instead of 3.00p.m.

There are five more shortened days throughout the year for staff training. These dates are on the school website.

For the remainder of 2014 the dates are Wednesday 8<sup>th</sup> October, Tuesday 11<sup>th</sup> November, Thursday 11<sup>th</sup> December, and for 2015 the dates are Tuesday 6<sup>th</sup> January and Monday 2<sup>nd</sup> February.

In addition to these early dismissals there is a staff training day on 13<sup>th</sup> February 2015, with no students in school on that day.

Thank you in anticipation of your support.

Yours sincerely,

*H. Evans*

Haydn Evans  
Headteacher

