



Sir John Cass's Foundation and Red Coat Church of England Secondary School

Headteacher: H. Evans MA, MSc

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25th February 2015

Dear Parent/Guardian,

Year 9 Parents' Evening/Options Evening Wednesday 11th March 2015 4pm-6.30pm

I am writing to invite you to the Year 9 parents' evening.

On this evening you will receive your child's full report and will be able to meet all your child's teachers to discuss progress. It is essential that you attend and find out how your child can best achieve their potential as they work towards their end of year examinations and assessments.

Please note that it is expected that parents or guardians attend: we are not able to give reports to other relatives. Students must attend in full school uniform.

Please complete the reply slip attached and return to your child's form tutor by Friday 6th March. Please note that parking will be available via the entrance on Copley Street.

I look forward to seeing you at the evening.

Yours sincerely,

**H Evans
Headteacher**

To: Form Tutor

Child's Name: Form: 9...

I will be attending the Year 9 Parents' Evening on Wednesday 11th March 2015.

Signed:

