



Sir John Cass's Foundation and Red Coat Church of England Secondary School

Headteacher: H. Evans MA, MSc

STEPNEY WAY LONDON E1 0RH

Telephone : 020 7790 6712
Fax : 020 7790 0499

28th March 2014

Dear Parent/Guardian,

Year 7 Parents' Evening Wednesday 23rd April 2014 4.00pm-6.30pm

I am writing to invite you to the Year 7 parents' evening.

On this evening you will receive your child's full report and will be able to meet all your child's teachers to discuss progress. It is essential that you attend and find out how your child can best achieve their potential as they work towards their end of year examinations and assessments.

Please note that it is expected that parents or guardians attend: we are not able to give reports to other relatives. Students must attend in full school uniform.

Please complete the reply slip attached and return to your child's form tutor by Tuesday 1st April. Please note that parking will be available via the entrance on Copley Street.

I look forward to seeing you at the evening.

Yours sincerely,

**H Evans
Headteacher**

To: Form Tutor

Child's Name: Form: 7...

I will be attending the Year 7 Parents' Evening on Wednesday 23rd April 2014.

Signed:



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