



# Sir John Cass's Foundation and Red Coat Church of England Secondary School

Headteacher: H. Evans MA, MSc

**STEPNEY WAY LONDON E1 0RH**

Telephone : 020 7790 6712  
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29<sup>th</sup> January 2014

Dear Parent/Guardian,

**Year 11 Parents' Evening Wednesday 12<sup>th</sup> February 2014 4.00pm-6.30pm**

I am writing to invite you to the Year 11 parents' evening.

On this evening you will receive your child's full report and will be able to meet all your child's teachers to discuss progress. It is essential that you attend and find out how your child can best achieve their potential as they work towards their end of year examinations and assessments.

Please note that it is expected that parents or guardians attend: we are not able to give reports to other relatives. Students must attend in full school uniform.

Please complete the reply slip attached and return to your child's form tutor by Friday 7<sup>th</sup> February. Please note that parking will be available via the entrance on Copley Street.

I look forward to seeing you at the evening.

Yours sincerely,

**H Evans  
Headteacher**

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**To: Form Tutor**

Child's Name: ..... Form: 11...

I will be attending the Year 11 Parents' Evening on Wednesday 12<sup>th</sup> February 2014.

Signed: .....

