



Sir John Cass's Foundation and Red Coat Church of England Secondary School

Headteacher: H. Evans MA, MSc

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10th October 2013

Dear Parent/Carer

Re: Late start Friday 25th October

I write to confirm that the school will begin at the later time of 11.00am on Friday 25th October. The reason for this late start is that staff and students will be involved in the Sixth Form Open Evening until late the previous evening.

Students will register between 11.00am and 11.15am and then proceed straight to period 3.

We are most grateful for the support of parents and carers and thank you in anticipation of your cooperation in this matter.

Yours sincerely,

Haydn Evans

**Haydn Evans
Head Teacher**