



Sir John Cass's Foundation and Red Coat Church of England Secondary School

Headteacher: H. Evans MA, MSc

STEPNEY WAY LONDON E1 0RH

Telephone : 020 7790 6712
Fax : 020 7790 0499

11th September 2014

Dear Parents/Guardians,

Early dismissals due to staff training

I write to inform you that the school is running a shortened day on Monday 15th September, with students being dismissed at 1.25p.m. instead of 3.00p.m. The early student dismissal is to accommodate staff training and we apologise for any inconvenience caused.

There are five more shortened days throughout the year for staff training. These dates are on the school website.

For the remainder of 2014 the dates are Wednesday 8th October, Tuesday 11th November, Thursday 11th December, and for 2015 the dates are Tuesday 6th January and Monday 2nd February.

In addition to these early dismissals there is a staff training day on 13th February 2015, with no students in school on that day.

Thank you in anticipation of your support.

Yours sincerely,

H. Evans

Haydn Evans
Headteacher

