

**Sir John Cass's Foundation & Red Coat
Church of England Secondary School &
Sir John Cass Sixth Form College**

School Calendar

Sept 2011 – July 2012



School term dates 2011-2012

Term one (Autumn Term)	Half Term
Monday 5 th September 2011 – (Training Day) Tuesday 20 th December 2011	Monday 24 th October 2011 – Friday 28 th October 2011

Term two (Spring Term)	Half Term
Wednesday 4 th January 2012 – Friday 30 th March 2012	Monday 13 th February 2012 – Friday 17 th February 2012

Term three (Summer Term)	Half Term
Monday 16 th April 2012 – Thursday 19 th July 2012	Monday 4 th June 2012 – Friday 8 th June 2012

INSET

September

Monday 5th Administration Training Day / Student Registration Day

October

Tuesday 11th Twilight Performance Management meeting 2.50 – 5.45pm

Thursday 20th Twilight Performance Management Meetings 2.50 – 5.45pm

November

Wednesday 23rd Twilight Inset / Assessment for Learning 2.50 – 5.45pm

March

Monday 5th Twilight Development Plan 2012 - 2013 - 2.50 – 5.45pm

April

Tuesday 17th Twilight / Moderation /Assessment for Learning 2.50 – 5.45pm

Wednesday 25th Twilight / Moderation/Assessment for Learning 2.50 – 5.45pm

May

Tuesday 15th Twilight Inset / Assessment for Learning 2.50 – 5.45pm

June

Thursday 21st Twilight Inset Assessment for Learning /Curriculum Planning/ 2.50 – 5.45pm

SIR JOHN CASS'S FOUNDATION AND REDCOAT**CHURCH OF ENGLAND SECONDARY SCHOOL & SIXTH FORM COLLEGE**

Autumn Term 2011			<i>Ramadan</i>
			Week 1
Sep 2011	5 th	M	Training Day (see separate programme) Student Registration Day SLT 4.15
	6 th	T	6th Form enrolment /Admin Lessons Years 7-11
	7 th	W	6th Form enrolment /Admin
	8 th	Th	6th Form enrolment /Admin HODs 3.20
	9 th	F	6th Form enrolment /Admin
			Week 2
	12 th	M	6th Form enrolment /Admin Geography Controlled Assessments this month SLT 4.15 Open Evening 5.00pm - 7.00pm
	13 th	T	6th Form enrolment /Admin Late Start Departmental Meetings 2.50
	14 th	W	Lower School Assembly Open Morning 6th Form enrolment /Admin
	15 th	Th	Induction Year 13 Pd 2: Citizenship HOYs 3.20
	16 th	F	Great Hall Assembly Open Morning Induction for Year 12

			Week 1
Sep	19 th	M	Lower School Assembly 6th Form lessons begin Open Morning SLT 4.15 Performance Management Lesson Observations over next 2 weeks
	20 th	T	Assessment Scrutiny Year 7 CATs Tests GTP Training
	21 st	W	Upper School Assembly Open Morning Open Evening 5.00pm - 7.00pm
	22 nd	Th	Late Start NQT Training Year Teams
	23 rd	F	Great Hall Assembly Open Morning
			Week 2
	26 th	M	Lower School Assembly Open Morning SLT 4.15
	27 th	T	GTP Training
	28 th	W	Upper School Assembly Open Morning
	29 th	Th	GTP Training Working Parties 3.20 Personnel/Curriculum Meeting 5.30
	30 th	F	Great Hall Assembly Open Morning P3: Citizenship

			Week 1
Oct	3 rd	M	Lower School Assembly Open Morning Governor Departmental Reviews one week only Student Teacher Placement 1 until early February 2012 Tracking Period A begins – ALL YEAR GROUPS/Levels/grades/ optional comments Targets set in English, Maths, Science & additional optional comments. SLT 4.15 [Revision of SDP]
	4 th	T	Governor Departmental Reviews GTP Training Departmental Meetings 2.50
	5 th	W	Governor Departmental Reviews Upper School Assembly Open Morning BT Training Training Meeting for all BT, GTP, NQT Mentors 3.30 (S04) Settling in meeting for Year 7 parents Finance /Premises Committee Meeting – 5.30pm
	6 th	Th	Governor Departmental Reviews 6 th Form Assembly NQT Training HODs 3.20
	7 th	F	Governor Departmental Reviews Kenton Day Great Hall Assembly Open Morning
			Week 2
	10 th	M	Lower School Assembly Open Morning Year 11 Learning Trail SLT 4.15 – Amendment to SDP [Review of Policies]

Oct	11 th	T	P3: Citizenship GTP Training Twilight Performance Management meeting 2.50– 5.45pm
	12 th	W	Upper School Assembly Open Morning BT Training HOYs 3.20
	13 th	Th	6 th Form Assembly Year Teams NQT Training Meeting for Year 12 Parents – 4.30pm
	14 th	F	Great Hall Assembly Open Morning Possible LDB Church Service
			Week 1
	17 th	M	Lower School Assembly Peer Observation Week English Year 10 Controlled Assessments this week SLT 4.15 Possible LDB Church Service
	18 th	T	GTP Training Departmental Meetings 2.50
	19 th	W	Upper School Assembly BT Training
	20 th	Th	6 th Form Assembly Twilight Performance Management Meetings 2.50 – 5.45pm NQT Training Full Governing Body Meeting 6.30pm
	21 st	F	Great Hall Assembly Tracking Period A closed P4: Citizenship

Oct	24 th	M	Half Term
	25 th	T	Half Term
	26 th	W	Half Term
	27 th	Th	Half Term
	28 th	F	Half Term
			Week 2
	31 st	M	Assessment Scrutiny Lower School Assembly Year 9 Learning Trail SLT 4.15
Nov	1 st	T	AS / AL Chemistry skills test this half term MFL & Science Controlled Assessment this month Years 10 & 11 GTP Training Key Stage Meetings / BTEC Meetings
	2 nd	W	Upper School Assembly BT Training
	3 rd	Th	6 th Form Assembly NQT Training Year Councils HODs 3.20
	4 th	F	Great Hall Assembly School Council
			<i>Eid ad Adha around this time</i>
			Week 1
	7 th	M	Lower School Assembly Prize Giving Rehearsals SLT 4.15

Nov	8 th	T	GTP Training Departmental Meetings 2.50
	9 th	W	Upper School Assembly Prize Giving Rehearsals BT Training
	10 th	Th	6 th Form Assembly P1: Citizenship Prize Giving Rehearsals NQT Training Prize Giving
	11 th	F	Late start
			Week 2
	14 th	M	Lower School Assembly Peer Observation Week SLT 4.15
	15 th	T	Year Teams Curriculum / Personnel Meetings 5.30
	16 th	W	Whole School Academic Review Day
	17 th	Th	6 th Form Assembly NQT Training Inclusion Panel Meeting
	18 th	F	Great Hall Assembly
			Week 1
	21 st	M	Lower School Assembly Assessment Scrutiny Year 13 Learning Trail SLT 4.15
	22 nd	T	GTP Training Departmental Meetings 2.50

Nov	23 rd	W	Upper School Assembly BT Training Twilight Inset / Assessment for Learning 2.50 – 5.45pm
	24 th	Th	6 th Form Assembly NQT Training
	25 th	F	Great Hall Assembly
			Week 2
	28 th	M	Lower School Assembly SLT 4.15 [Review of Policies]
	29 th	T	GTP Training Pd 2: Citizenship HOYs 3.20pm
	30 th	W	Upper School Assembly Year 11 Getting Ahead Conference (11CAS) BT Training Finance / Premises Meeting 5.30
Dec	1 st	Th	6 th Form Assembly Year 11 Getting Ahead Conference (11REDT) NQT Training Post 16 Subject Teachers' Parents Evening
	2 nd	F	Great Hall Assembly
			Week 1
	5 th	M	Lower School Assembly Carol Service 10.00am Year 12 Learning Trail SLT 4.15 Inter-form activities for Years 7, 8 & 9 this week
	6 th	T	GTP Training

	7 th	W	Upper School Assembly BT Training Finance / Premises Meeting 5.30pm
Dec	8 th	Th	6 th Form Assembly NQT Training HODs 3.30
	9 th	F	Great Hall Assembly
			Week 2
	12 th	M	Assessment Scrutiny Year 10 English Controlled Assessments Year 11 Mock examinations SLT 4.15
	13 th	T	GTP Training
	14 th	W	BT Training
	15 th	Th	NQT Training Working Parties 3.20 Full Governing Body Meeting 6.30pm
	16 th	F	Great Hall Assembly Pd 4: Citizenship
			Week 1
	19 th	M	Lower School Assembly SLT 4.15
	20 th	T	Great Hall Assembly GTP Training End of Term

SIR JOHN CASS'S FOUNDATION AND REDCOAT

CHURCH OF ENGLAND SECONDARY SCHOOL & SIXTH FORM COLLEGE

Spring Term 2012			
			Week 1
Jan 2012	4 th	W	Upper School Assembly Peer Observation Week AL Chemistry Assessments this month Year 11 Science Assessment this term Year 11 6 th form taster sessions BT Training Tracking Period B Begins for all year groups. Comments for Years 9, 11, 12 +13 SLT 4.15
	5 th	Th	GTP Training Beginning Teacher Placement 2 visit HODs 3.20
	6 th	F	Great Hall Assembly Pd 3: Citizenship School Council
			Week 2
	9 th	M	Lower School Assembly 6 th form Open Morning Assessment Scrutiny Year 10 Learning Trail Revision of SDP SLT 4.15
	10 th	T	GTP Training Departmental Meetings 2.50
	11 th	W	Upper School Assembly Pd 1: Citizenship BT Training
Jan	12 th	Th	6 th Form Assembly

			NQT Training
	13 th	F	Great Hall Assembly 6 th form Open Morning
			Week 1
	16 th	M	Lower School Assembly 6 th form Open Morning Beginning Teacher Placement 1 Report to Jane Barnes SLT 4.15
	17 th	T	GTP Training HOYs 3.20 Curriculum / Personnel Meeting
	18 th	W	Upper School Assembly BT Training 6 th form Open Morning
	19 th	Th	6 th Form Assembly NQT Training Year Teams
	20 th	F	Great Hall Assembly Tracking Period B closed – including deadline for comments for Y9, 11, 12 +13
			Week 2
	23 rd	M	Lower School Assembly 6 th form Open Morning SLT 4.15
	24 th	T	GTP Training
	25 th	W	Upper School Assembly am: Head to Head practice interviews 6 th form Open Morning BT Training

Jan	26 th	Th	6 th Form Assembly am: Head to Head practice interviews NQT Training Pd 5: Citizenship Working Parties 3.20
	27 th	F	Great Hall Assembly 6 th form Open Morning Founders Day in Feb
			Week 1
	30 th	M	Lower School Assembly 6 th form Open Morning Year 8 Learning Trail SLT 4.15
	31 st	T	GTP Training Sixth Form Open Evening 4.00 - 6.00pm – Early Closure
Feb	1st	W	Late Start Sixth Form Interviews for Year 11 & External Candidates begin Finance / Premises Meeting 5.30pm
	2 nd	Th	6 th Form Assembly NQT Training HODs 3.20
	3 rd	F	Great Hall Assembly 6 th form Open Morning
			Week 2
	6 th	M	Lower School Assembly 6 th form Open Morning Year 10 English & MFL Controlled Assessment Assessment Scrutiny SLT 4.15 [Review of Policies]

Feb	7 th	T	GTP Training HOYs 3.20
	8 th	W	Upper School Assembly 6 th form Open Morning BT Training
	9 th	Th	6 th Form Assembly Year Councils NQT Training Year Teams Full Governing Body Meetings – 6.30pm
	10 th	F	Great Hall Assembly Pd 4: Citizenship
	13 th	M	Half Term
	14 th	T	Half Term
	15 th	W	Half Term
	16 th	Th	Half Term
	17 th	F	Half Term
			Week 1
	20 th	M	Lower School Assembly 6 th form Open Morning Peer Observation Week AL Biology Assessments this month. AS Physics Practical Tracking Period C Year 10 open, including comments Beginning Teacher Placement 2 until 18th May SLT 4.15
	21 st	T	GTP Training
	22 nd	W	Upper School Assembly 6 th form Open Morning BT Training

Feb	23 rd	Th	6 th Form Assembly NQT Training Years 7, 8, 9, 10, 12, 13 Academic Review Day Year 12 + 13 Report issued
	24 th	F	6 th form Open Morning School Council
			Week 2
	27 th	M	Lower School Assembly 6 th form Open Morning Year 7 Learning Trail P3: Citizenship SLT 4.15
	28 th	T	GTP Training HOYs 3.20
	29 th	W	Upper School Assembly 6 th form Open Morning BT Training Year 11 Parents Evening
Mar	1 st	Th	6 th Form Assembly AL Physics Practical Year 11 MLF Controlled Assessment this month NQT Training
	2 nd	F	Great Hall Assembly Year 10 Tracking Period C closes. Year 10 Tutors to complete front sheets by 9th March
			Week 1
	5 th	M	Lower School Assembly 6 th form Open Morning Assessment Scrutiny Twilight Development Plan Inset 2.50 – 5.45pm

Mar	6 th	T	GTP Training Inclusion Panel Meeting Curriculum / Personnel Meeting 5.30pm
	7 th	W	Upper School Assembly 6 th form Open Morning BT Training
	8 th	Th	6 th Form Assembly NQT Training HODs 3.20
	9 th	F	Great Hall Assembly 6 th form Open Morning Peer Observation Week
			Week 2
	12 th	M	Lower School Assembly Year 8 Tracking Period C opens including comments SLT 4.15
	13 th	T	GTP Training Key Stage Meetings / BTEC Meetings
	14 th	W	Upper School Assembly BT Training Pd 2: Citizenship Year 9 Parents / options evening Finance / Premises Meeting 5.30pm
	15 th	Th	6 th Form Assembly NQT Training
	16 th	F	Great Hall Assembly
			Week 1
	19 th	M	Lower School Assembly SLT 4.15 Inter-form activities for Years 7, 8 & 9 this week

Mar	20 th	T	GTP Training
	21 st	W	Upper School Assembly BT Training Finance / Premises Meeting 5.30pm
	22 nd	Th	6 th Form Assembly NQT Training Working Parties 3.20
	23 rd	F	Great Hall Assembly Year 8 Tracking period C closes, including comments. Year 8 Tutors to complete front sheets by 30th March.
			Week 2
	26 th	M	Lower School Assembly Moderation Period begins Year 10 English Controlled Assessments Pd 5: Citizenship SLT 4.15
	27 th	T	Upper School Assembly GTP Training
	28 th	W	BT Training Year 10 Parents' Evening
	29 th	Th	6 th Form Assembly NQT Training Full Governing Body Meeting 6.30pm
	30 th	F	Great Hall Assembly End of Term

SIR JOHN CASS'S FOUNDATION AND REDCOAT**CHURCH OF ENGLAND SECONDARY SCHOOL & SIXTH FORM COLLEGE**

Summer Term 2012			
			Week 1
Apr 2012	16 th	M	Lower School Assembly Assessment Scrutiny SLT 4.15
	17 th	T	GTP Training Twilight Moderation / Assessment for Learning 2.50- 5.45pm
	18 th	W	Upper School Assembly BT Training
	19 th	Th	6 th Form Assembly
	20 th	F	Great Hall Assembly
			Week 2
	23 rd	M	Year 10 English Controlled Assessments SLT 4.15pm
	24 th	T	Pd 4: Citizenship GTP Training Departmental Meetings 2.50
	25 th	W	Upper School Assembly 6 th Form Assembly Twilight Inset – Moderation Assessment for Learning 2.50 – 5.45pm
	26 th	Th	6 th Form Assembly BT Training
	27 th	F	Great Hall Assembly
			Week 1
	30 th	M	Lower School Assembly Year 7 Tracking Period C opens SLT 4.15

May	1 st	T	P1: Citizenship GTP Training Inclusion Panel Meeting Personnel / Curriculum Committee Meetings – 5.30pm
	2 nd	W	Lower School Assembly BT Training Year 8 Parents Evening
	3 rd	Th	6 th Form Assembly NQT Training
	4 th	F	Great Hall Assembly
			Week 2
	7 th	M	May Bank Holiday
	8 th	T	Peer Observation Week GTP Training Departmental Meetings 2.50
	9 th	W	Upper School Assembly BT Training Finance / Premises Committee Meeting – 5.30pm
	10 th	Th	6 th Form Assembly NQT Training HODs 3.30
	11 th	F	Great Hall Assembly Beginning Teacher Placement 2 reports to J Barnes
			Week 1
	14 th	M	Lower School Assembly Public Examinations begin Assessment Scrutiny SLT 4.15
	15 th	T	GTP Training Twilight Inset Assessment for Learning 2.50 – 5.45pm

May	16 th	W	P5: Citizenship BT Training
	17 th	Th	NQT Training Year Teams
	18 th	F	Year 7 Tracking Period C closes. Tutors to complete front sheets by 25th May End of BT Placement 2
			Week 2
	21 st	M	Lower School Assembly SLT 4.15 [Review of Policies]
	22 nd	T	GTP Training
	23 rd	W	BT Training
	24 th	Th	6 th Form Assembly NQT Training Working Parties 3.20 Full Governing Body Meeting 6.30pm
	25 th	F	
			Week 1
	28 th	M	P3: Citizenship SLT 4.15pm
	29 th	T	GTP Training
	30 th	W	BT Training
	31 st	Th	NQT Training Full Governing Body Meeting 6.30pm
June	1 st	F	
	4 th	M	Half Term
	5 th	T	Half Term
	6 th	W	Half Term
	7 th	Th	Half Term
	8 th	F	Half Term

			Week 2
June	11 th	M	SLT 4.15 Year 5 visits and tours throughout June
	12 th	T	GTP Training
	13 th	W	
	14 th	Th	NQT Training Year Councils HODs 3.20
	15 th	F	School Council
			Week 1
	18 th	M	Assessment Scrutiny Peer Observation Week Year 9 Teacher Assessments (To be confirmed by DFE) (Whole levels only, No Comments) SLT 4.15
	19 th	T	GTP Training Key Stage Meetings / BTEC Meetings Personnel / Curriculum Committee Meetings – 5.30pm
	20 th	W	
	21 st	Th	NQT Training Twilight Inset Assessment for Learning /Curriculum Planning 2.50 – 5.45pm
	22 nd	F	
			Week 2
	25 th	M	Assessment Scrutiny Year 10 Exams Pd 4: Citizenship HOYs 3.20 SLT 4.15
	26 th	T	GTP Training Inclusion Panel Meeting

June	27 th	W	Year 7 Parents evening Finance / Premises Committee Meeting – 5.30pm
	28 th	Th	NQT Training
	29 th	F	
			Week 1
Jul	2 nd	M	Year 10 Passport Employability Days SLT 4.15
	3 rd	T	Year 10 Passport Employability Days GTP Training <i>Possible Summer School Reward visit</i>
	4 th	W	Year 13 Leavers Dinner
	5 th	Th	NQT Training HODs 3.20
	6 th	F	Pd 4: Citizenship Year 7 Induction Day [To be confirmed]
			Week 2
	9 th	M	Lower School Assembly Year 9 Residential (to 11 th July) Year 10 Science week Sports Day [To be confirmed] SLT 4.15 [Review of Policies]
	10 th	T	Year 9 Passport to Employability Days GTP Training
	11 th	W	Year 9 Passport to Employability Days Upper School Assembly
	12 th	Th	6 th Form Assembly NQT Training Working Parties 3.20 Full Governing Body Meetings – 6.30pm
	13 th	F	Great Hall Assembly

			Week 1
Jul	16 th	M	Lower School Assembly Pd 1: Citizenship SLT 4.15
	17 th	T	GTP Training HOYs 3.20
	18 th	W	Upper School Assembly
	19 th	Th	Great Hall Assembly End of Term